

**CHECKLIST FOR TRANSLATION OF BIRTH CERTIFICATE / EXTRACT OF BIRTH CERTIFICATE
MARRIAGE CERTIFICATE / DRIVER'S LICENSE**

Letter of request specifying what you need.

BIRTH CERTIFICATE

1 TRANSLATION & LEGALIZATION or clear copy only

**-Original birth certificate or extract of birth certificate with a validity of less than 3 months –
Legalization will be done ONLY on the original document**

- > -Photocopy of French Resident Card
- > -10€ fees for translation and 5€ fees for legalization (bank transfer or check payable to “Ambassade de Malaisie”
- > -Self-addressed envelope with stamps (**Registered Mail**)

MARRIAGE CERTIFICATE

1 TRANSLATION

- > **Original Marriage Certificate or clear copy only**
- > -Photocopy of French Resident Card
- > -10€ fees for the translation (bank transfer or check payable to “Ambassade de Malaisie”
- > -Self-addressed envelope with stamps (**Registered Mail**)

DRIVER'S LICENSE

1 TRANSLATION

- > **-Original driver's License or clear copy only**
- > **-Original confirmation of competent driving license with record of endorsement or suspension by court issued by road transport department, Malaysia.**
(Not applicable to Malaysia students who do not need to convert their driving license provided they a valid student visa and license)
- > -Photocopy of French resident card
- > -10€ fees for the translation bank transfer or check payable to “Ambassade de Malaisie”
- > -Self-addressed envelope with stamps (**Registered Mail**)

Translation/Legalization will be processed within three (3) working days. Processing time will only commence upon all required documents been produced, Therefore please ensure to submit all the documents required to avoid further delay.

**Address:
Embassy of Malaysia
Friday
2 Bis rue Benouville
75116
Paris**

**Opening Hours:
Monday to
9h30-12h30**

